

**DukeMedicine****Division of Cellular Therapy****DOCUMENT NUMBER:** ABMT-GEN-007**DOCUMENT TITLE:**

Advanced Practice Provider

DOCUMENT NOTES:**Document Information****Revision:** 05**Vault:** ABMT-General-rel**Status:** Release**Document Type:** General**Date Information****Creation Date:** 24 Apr 2019**Release Date:** 02 May 2019**Effective Date:** 02 May 2019**Expiration Date:****Control Information****Author:** JLF29**Owner:** JLF29**Previous Number:** ABMT-GEN-007 Rev 04**Change Number:** ABMT-CCR-258

ABMT-GEN-007

ADVANCED PRACTICE PROVIDER

1 PURPOSE

- 1.1 To ensure the Advanced Practice Provider (APP) scope, responsibilities and work performed are fully defined and training and competency are aligned as defined within.

2 INTRODUCTION

- 2.1 Clinical Programs performing adult blood and marrow transplantation shall have a transplant team trained in the management of the adult patient.

3 SCOPE AND RESPONSIBILITIES

- 3.1 Occupational Summary
 - 3.1.1 In concert with a full team of adult blood and marrow cell transplant professionals, the Advanced Practice Provider (APP), nurse practitioner (NP) and physician assistant (PA), will provide medical service to patients from 18 to 65+ years of age on the Adult Blood and Marrow Transplant Program (ABMT) service.
 - 3.1.2 The APP shall be licensed to practice in the jurisdiction of the clinical program and be limited to the scope and practice within the parameters of the training and licenses.
 - 3.1.3 The APP will collect and document data, take medical histories, conduct physical examinations, conduct diagnostic and therapeutic procedures, order and schedule laboratory and diagnostic studies, surgical procedures and professional consultations, educate nurses, NPs and PA students, fellows and new physicians.
 - 3.1.4 The APP will communicate with, educate, and supervise the care patients and their caregivers given by Duke University Medical Center (DUMC), Registered Nurses (RN's), home health RN's, and referring physicians, and provide direct patient-care services.

4 DEFINITIONS/ACRONYMS

- 4.1 ABMT Adult Blood and Marrow Transplant
- 4.2 APP Advance Practice Provider
- 4.3 DUMC Duke Medical Center University
- 4.4 NP Nurse Practitioners
- 4.5 PA Physician Assistance
- 4.6 RN Registered Nurse

5 MATERIALS

5.1 N/A

6 EQUIPMENT

6.1 N/A

7 SAFETY

7.1 N/A

8 PROCEDURE

8.1 The Advanced Practice Provider (APP) will:

- 8.1.1 Work in the outpatient clinics, inpatient units, office and in the operating room.
- 8.1.2 Obtain patient histories, conduct physical examinations, and record the data in the patient's record; write progress notes and narrative discharge summaries; prepare patient workups and summaries noting pertinent positive and negative findings; order and schedule laboratory studies and diagnostic procedures; explain the necessity, preparation, nature, and anticipated effects of scheduled diagnostic and therapeutic procedures to the patient and communicate with referring medical physicians.
- 8.1.3 Order and supervise specific care given by the staff nurse in the ABMT unit and clinic in collaboration with the ABMT MD/Attending staff. The attending MD will either be available on site or by pager.
- 8.1.4 Perform and assist with diagnostic and therapeutic procedures that enable the physician in partnership with the NP/PA to diagnose medical and surgical problems and to prescribe necessary treatment and services of quality patient care; record the normal and abnormal data for review by the physician.
 - 8.1.4.1 Procedures will include, but not limited to, bone marrow biopsies, punch skin biopsies, tunneled catheter removal, lumbar punctures with and without intrathecal chemotherapy, and bone marrow harvest.
- 8.1.5 Partake in basic science and clinical research projects conducted by the supervision physicians; such as gathering data, adverse trends, and appropriate recommendations or conclusions.
- 8.1.6 Participate in teaching and supervising students, residents, nursing, APP and NP/PA students, fellows and new attending physicians in techniques and procedures, which are unique to this specific clinical setting. Assist the attending physician in precepting these individuals, providing guidance in the clinical assessment and disposition of patients.

- 8.1.7 Communicate with pharmacists both inpatient and outpatient and order medications for ABMT patients.
- 8.1.8 Perform other related duties incidental to the work described herein.
- 8.2 The precepting physician will:
 - 8.2.1 Either be on site in the outpatient clinic, on the inpatient unit, in the OR, or available by Duke pager.
- 8.3 Education /Training
 - 8.3.1 Participate in a minimum of 10 hours of education related to cellular therapy annually.
 - 8.3.1.1 Continuing education shall include, but is not limited to, activities related to the field of transplantation.
 - 8.3.1.2 Apps will maintain training and competency in the transplant-related skills that they routinely practice.

9 RELATED DOCUMENTS/FORMS

9.1 N/A

10 REFERENCES

10.1 Insert text

11 REVISION HISTORY

Revision No.	Author	Description of Change(s)
05	J. Frith	8.3 Education /Training 8.3.1 Participate in a minimum of 10 hours of education related to cellular therapy annually. 8.3.1.1 Continuing education shall include, but is not limited to, activities related to the field of transplantation. 8.3.1.2 Apps will maintain training and competency in the transplant-related skills that they routinely practice.

Signature Manifest**Document Number:** ABMT-GEN-007**Revision:** 05**Title:** Advanced Practice Provider

All dates and times are in Eastern Time.

ABMT-GEN-007 Advanced Practice Provider**Author**

Name/Signature	Title	Date	Meaning/Reason
Jennifer Frith (JLF29)		26 Apr 2019, 03:58:45 PM	Approved

Management

Name/Signature	Title	Date	Meaning/Reason
Jennifer Frith (JLF29)		26 Apr 2019, 03:58:58 PM	Approved

Medical Director

Name/Signature	Title	Date	Meaning/Reason
Nelson Chao (CHAO0002)		29 Apr 2019, 02:21:37 PM	Approved

Quality

Name/Signature	Title	Date	Meaning/Reason
Bing Shen (BS76)		29 Apr 2019, 03:34:37 PM	Approved

Document Release

Name/Signature	Title	Date	Meaning/Reason
Betsy Jordan (BJ42)		30 Apr 2019, 07:27:56 AM	Approved